



## **IATSE Local 354 Apprenticeship Application Process**

*You must have been a resident of Local 354's jurisdiction for 18 months and requires a minimum of 700 work hours minimum through Local 354's referral service.*

Applications are accepted March 1 – March 31 or September 1 – September 30.

Complete application and return to the local's Secretary along with a \$150.00 payment (\$100.00 non-refundable for the IA office processing fee and \$50.00 good faith deposit for the local).

Application is given a first reading at the Local meeting after the Secretary receives the application and accompanying fee. The application is next referred to the Apprentice Committee, who reviews the application and verifies qualifications of the applicant.

The application is given a second reading at the next meeting with the recommendation of the Apprentice Committee. The application is voted on at this meeting.

If elected to membership, the applicant is initiated at the next meeting following approval by the IA office. The Secretary shall be responsible for notifying the applicant of the ballot outcome and of advising the time and date he/she is required to attend the next meeting for initiation.

Apprentice financial obligations are as follows:

- IA office processing fee of \$100.00 (non-refundable)
- \$500.00 initiation fee, of which the \$50.00 good faith deposit shall be credited against. The \$450.00 balance must be paid-in-full no later than the first anniversary date of the member's initiation.
- Annual Dues: Determined by the Constitution & By-Laws, \$50.00 – \$60.00 per quarter. (As of January 1, 2012, quarterly dues are \$56.50 per quarter.)
- Apprentice Training Fee: \$50.00 per quarter either until the member passes the Journeyman exam or to a maximum of 3 years (\$600.00).

Apprentice applicants please continue below, sign, date and return with your application.

You may add additional information, below your signature, that you would like the Committee to consider.

## **Apprentice Agreement**

**This agreement states the responsibilities of IATSE Local 354 to the Apprentice candidate and the responsibility of the Apprentice candidate to the Local 354 Apprentice Program.**

**Local 354 (hereinafter referred to as “the Local”) shall provide for all Apprentice candidates (herein after referred to as “the Candidate”):**

- A regularly scheduled series of educational classes intended to provide training in skills of the trade, leadership and safety. Opportunity for completing the program will be provided in a period of no more than three (3) years duration.
- An evaluation system, whereby the Candidate’s progress through the program is monitored and whereby the Candidate is able to critique the effectiveness of the program.
- Counseling, which may be in the form of an individual counselor or counselors.

**Upon acceptance into the program, the Candidate agrees to:**

- Attend all classes and do such out-of-class work as required. If a Candidate is unable to attend a particular class session, he/she agrees to notify the instructor or counselor in advance and agrees to perform make-up work, as required. Each Candidate will be limited to two (2) no-shows per calendar year.
- Achieve a total grade or evaluation equivalent of 75% or greater on all class work.
- Remain in good standing for all financial obligations due the Local for the duration of his/her apprenticeship.
- Attend a minimum of six (6) general membership meetings of the Local in the third year of membership. (Apprentices attend as non-voting members.)
- Pay a total instruction fee of \$600.00 over the 3-year apprenticeship, in annual installments of \$200.00. Such fees shall be used by the Local for payment of instructors and other costs directly connected to the Apprentice Program. Such fees shall not be changed during the length of the Candidate’s apprenticeship.
- Remain active on the Work List, either by accepting work calls as dispatched, or by holding a job in the trade and within jurisdiction of the Local. Prior to elevation to journeyman, the Candidate must complete 1500 hours in the previous 3 years.
- Agrees to be bound by all aspects of the previously signed Permit Agreement.

